

# Banner Naming Convention

**Position 1** identifies the primary system owning the form, report, job, or table.

<b>A</b>	Alumni/Development	<b>L</b>	Occupational Tax/License	<b>U</b>	Utilities
<b>B</b>	Property Tax	<b>N</b>	Position Control	<b>V</b>	Voice Response
<b>C</b>	Courts	<b>O</b>	Customer Contact	<b>X</b>	Records Indexing
<b>D</b>	Cash Drawer	<b>P</b>	HR/Payroll/Personnel	<b>W</b>	Reserved for client
<b>F</b>	Finance	<b>Q</b>	Electronic Work Queue	<b>Y</b>	applications that
<b>G</b>	General	<b>R</b>	Financial Aid	<b>Z</b>	co-exist with Banner2000
<b>I</b>	Information Access	<b>S</b>	Student		
<b>K</b>	Work Management	<b>T</b>	Accounts Receivable		

**Position 2** identifies the module owning the form, report, job, or table.

<b>General (G)</b>		<b>Student (S)</b>		<b>Finance (F)</b>	
<b>E</b>	Event Management	<b>A</b>	Admissions	<b>A</b>	Accounts Payable
<b>J</b>	Job Submission	<b>C</b>	Catalog	<b>B</b>	Budget Development
<b>L</b>	Letter Generation	<b>E</b>	Support Services	<b>C</b>	Cost Accounting
<b>O</b>	Overall	<b>F</b>	Registration/Fee Assessment	<b>E</b>	Electronic Data Interchange
<b>P</b>	Purge	<b>G</b>	General Student	<b>F</b>	Fixed Assets
<b>S</b>	Security	<b>H</b>	Grades/Academic History	<b>G</b>	General Ledger
<b>T</b>	Validation form/table	<b>I</b>	Faculty Load	<b>I</b>	Investment Management
<b>U</b>	Utility	<b>K</b>	Reserved for SCT Intl.-UK	<b>O</b>	Operations
<b>X</b>	Cross product	<b>L</b>	Location Management	<b>P</b>	Purchasing/Procurement
<b>Accounts Receivable (T)</b>		<b>M</b>	CAPP	<b>R</b>	Research Accounting
<b>F</b>	Finance Accounts Receivable	<b>O</b>	Overall	<b>S</b>	Stores Inventory
<b>G</b>	General Accounts Receivable	<b>P</b>	Person	<b>T</b>	Validation form/table
<b>O</b>	Overall	<b>R</b>	Recruiting	<b>U</b>	Utility
<b>S</b>	Student Accounts Receivable	<b>S</b>	Schedule	<b>X</b>	Archive/Purge
<b>T</b>	Validation form/table	<b>T</b>	Validation form/table	<b>Alumni/Development (A)</b>	
<b>U</b>	Utility	<b>U</b>	Utility	<b>A</b>	Membership
<b>Financial Aid (R)</b>		<b>HR/Payroll/Personnel (P)</b>		<b>D</b>	Designation
<b>B</b>	Budgeting	<b>A</b>	Application	<b>E</b>	Event Management
<b>C</b>	Record Creation	<b>B</b>	Budget	<b>F</b>	Campaign
<b>E</b>	Electronic Data Exchange	<b>C</b>	COBRA	<b>G</b>	Pledge and Gift/ Pledge Payment
<b>F</b>	Funds Management	<b>D</b>	Benefit/Deductions		
<b>H</b>	History and Transcripts	<b>E</b>	Employee	<b>M</b>	Prospect Management
<b>J</b>	Student Employment	<b>H</b>	Time Reporting/History	<b>O</b>	Organization
<b>L</b>	Logging	<b>O</b>	Overall	<b>P</b>	Constituent/Person
<b>N</b>	Need Analysis	<b>P</b>	General Person	<b>S</b>	Solicitor Organization
<b>O</b>	Common Functions	<b>R</b>	Electronic Approvals	<b>T</b>	Validation form/table
<b>P</b>	Packaging & Disbursements	<b>S</b>	Security	<b>U</b>	Utility
<b>R</b>	Requirements Tracking	<b>T</b>	Validation/rule table	<b>X</b>	Expected Matching Gift
<b>S</b>	Student System Shared Data	<b>U</b>	Utility	<b>Information Access (I)</b>	
<b>T</b>	Validation form/table	<b>X</b>	Tax Administration	<b>S</b>	Student
<b>U</b>	Utility			<b>R</b>	Financial Aid
<b>All Products</b>					
<b>W</b>	Reserved for client forms or modules used within a Banner2000 application (character in position 1 does not equal W, Y, or Z)				
<b>Y</b>					
<b>Z</b>					

# Banner Naming Convention

**Position 3** identifies the type of form, report, job, or table.

General (G)		Student (S)		Finance (F)	
A	Application form	A	Application form	A	Application form
B	Base table	B	Base table	B	Base table
	Batch COBOL process	I	Inquiry form	I	Inquiry form
I	Inquiry form	P	Process	M	Maintenance form
O	Online COBOL process	Q	Query form	Q	Query form
Q	Query form	R	Rule table	R	Rule table
R	Rule table		Repeating table		Repeating table
	Repeating table		Report/process		Report/process
	Report/process	V	Validation form/table View	V	Validation form/table View
T	General maintenance				
	Temporary table				
V	Validation form/table View				

## Accounts Receivable (T)

A	Application form	P	Process	R	Report
I	Inquiry form	Q	Query form	V	Validation form/table

## Financial Aid (R)

## HR/Payroll/Personnel (P) Position Control (N)

## Alumni/Development (A)

A	Application form	A	Application form	A	Application form
B	Base table	B	Base table	B	Base table
I	Inquiry form		Batch COBOL process	C	Called/list form
P	Process/report	I	Inquiry form	I	Inquiry form
R	Rule table	P	Process	P	Process/report
	Repeating rules table	R	Rule table	R	Repeating rules table
	Report		Repeating table	T	Temporary table
T	Temporary table		Report/process	V	Validation form/table View
V	Validation form/table View	V	Validation form/table		

## Information Access

R	Report				
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**Positions 4, 5, 6, and 7** uniquely identify the form, report, job, or table.

**Examples:**

SPAIDEN		ADPFEED		PTVESKL	
S	Student	A	Alumni/Development	P	Personnel
P	Person	D	Designation	T	Validation form/Table
A	Application	P	Process	V	Validation form/Table
IDEN	Identification	FEED	Feed to Finance	ESKL	Employee Skill

