STUDENT
Student Self-Service

Document Number:
Department:
Contact Name:
Email:
Phone:
Version:
Last Update: March 28, 2006
Confidential Business Information

This documentation is proprietary information of New Mexico State University (NMSU) and is not to be copied, reproduced, lent or disposed of, nor used for any purpose other than that for which it is specifically provided without the written permission of NMSU.

Prepared For: Release 7.x

Prepared By:
New Mexico State University
P.O. Box 30001
Las Cruces, New Mexico 88003
United States of America

Issued: March 2006

In preparing and providing this publication, NMSU is not rendering legal, accounting, or other similar professional services. NMSU makes no claims that an institution’s use of this publication or the software for which it is provided will insure compliance with applicable federal or state laws, rules, or regulations. Each organization should seek legal, accounting and other similar professional services from competent providers of the organization’s own choosing.

© 2006, Regents of New Mexico State University.

© 1992-1995, 1997, 1999-2002, 2003, Systems & Computer Technology Corporation. All rights reserved. The unauthorized possession, use, reproduction, distribution, display, or disclosure of this material or the information contained herein is prohibited.

“SCT,” SunGard SCT, the SCT logo, “Banner” and the Banner logo are trademarks of SunGard SCT. Third-party hardware and software product names and trademarks are owned by their respective third-party owners/providers, and SunGard SCT makes no claim to such names or trademarks.

Use of this material is solely for the support of SunGard SCT Banner products and New Mexico State University.

For more information about this document, contact training@nmsu.edu.
# Table of Contents

Introducing the UNO Project .................................................................................................................. 5

Introducing SunGard SCT Banner ......................................................................................................... 7
  Benefits of SCT Banner ...................................................................................................................... 8

Introducing the Manual ........................................................................................................................ 9
  Prerequisites ......................................................................................................................................... 9
  Objectives of this Manual .................................................................................................................... 9
  Document Conventions ..................................................................................................................... 10

Getting Started ..................................................................................................................................... 11
  Accessing Student Self-Service ......................................................................................................... 11
  Logging-In to the myNMSU Web page .............................................................................................. 12

Introducing the Student Self-Service Interface ..................................................................................... 15
  Understanding Product Conventions .............................................................................................. 15
  Terminology ......................................................................................................................................... 16

Working with Personal Information ..................................................................................................... 17
  Accessing the Personal Information Menu ....................................................................................... 17
  Changing a PIN .................................................................................................................................... 18
  Changing a Login Verification Question .......................................................................................... 18
  Viewing and Updating Addresses and Phones .................................................................................. 19
  Viewing and Updating E-mail Address Information ....................................................................... 21

Working with Student Registration .................................................................................................... 25
  Accessing the Registration Menu ..................................................................................................... 25
  Checking Registration Status ........................................................................................................... 26
  Adding a Class ..................................................................................................................................... 28
  Dropping a Class .............................................................................................................................. 31
  Changing Class Options .................................................................................................................... 32
  Viewing Week at a Glance .................................................................................................................. 33
  Viewing Student Detail Schedule ...................................................................................................... 34

Working with Student Records ........................................................................................................ 37
  Accessing the Student Records Menu ............................................................................................. 37
  Viewing Holds .................................................................................................................................... 38
  Viewing Final Grades ........................................................................................................................ 39
  Viewing a Transcript .......................................................................................................................... 40
  Viewing Account Information ........................................................................................................... 41

Working with Financial Aid ................................................................................................................. 43
  Accessing the Financial Aid Menu ................................................................................................... 43
  Viewing Financial Aid Award Information ....................................................................................... 44
  Accepting Financial Aid Awards ....................................................................................................... 45
  Accepting a Partial Amount of an Award ......................................................................................... 46

Appendix A: Common Student Self-Service Errors .......................................................................... 49

Appendix B: Compatible Browsers ..................................................................................................... 51
Introducing the UNO Project

In June 2003, NMSU pursued an administrative systems software replacement project named “UNO,” or “Unifying NMSU Online.” The goal of the UNO Project is to integrate electronically all administrative functions of the university. To accomplish this goal, NMSU joined more than 1,100 other higher education institutions in choosing SunGard SCT Banner because of its minimal system modification features.

In addition to implementing SCT Banner, NMSU has also implemented other systems to support SCT Banner, including SCT Luminis, SCT Luminis CMS, Cognos ReportNet, Cognos PowerPlay, and SCT Matrix Student Marketing System.

Major goals of the UNO Project are to update our current processes that use information systems, consolidate core university information into an integrated database, and create new methods of web-based self service for university procedures and information.

The following systems are described:

<table>
<thead>
<tr>
<th>System</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCT Banner</td>
<td>SCT Banner is the suite used for administrative data enterprise wide.</td>
</tr>
<tr>
<td>SCT Luminis</td>
<td>SCT Luminis is the myNMSU portal. The portal is the access point for Students, Staff, and Faculty to self-service options including: changing personal options, entering, time and leave, e-mail, and calendar.</td>
</tr>
<tr>
<td>SCT Luminis CMS</td>
<td>SCT Luminis CMS is a Content Management System designed to help organize and maintain Web content and facilitate consistency of content, navigation, and look-and-feel of the University’s entire Web site.</td>
</tr>
<tr>
<td>Cognos ReportNet</td>
<td>Cognos ReportNet is the web-based enterprise reporting tool, designed for you to generate custom reports.</td>
</tr>
<tr>
<td>Cognos PowerPlay</td>
<td>Cognos PowerPlay is used to analyze large amount of data.</td>
</tr>
<tr>
<td>SCT Matrix Student Marketing System</td>
<td>SCT Matrix SMS enables NMSU to mange the recruiting and admissions process.</td>
</tr>
</tbody>
</table>
Introducing SunGard SCT Banner

SunGard SCT Banner is the new Enterprise Resource Planning (ERP) suite that integrates all departments and functions across NMSU onto a single computer system that can serve each individual departments need.

Internet Native Banner (INB) is the Web version of the new Enterprise Resource Planning suite NMSU employees will use to access vital university administrative information. One must access INB through a Web browser.

The suite acts as an interface between users and an Oracle database containing New Mexico State University administrative data.

The NMSU Banner suite is composed of six systems: Student, Financial, General, Advancement, Financial Aid, and Human Resources. The integrated suite uses rules and validation tables to ensure the data are entered and accessed correctly. Since the Banner systems are highly integrated and share a common Oracle database, everyone who uses the systems sees common database information in real time.
Benefits of SCT Banner

SCT has been providing services to the higher education market for over three decades. Developed specifically for higher education institutions, SCT Banner offers the following benefits:

- Available 24 hours a day, 7 days a week access from any authorized web-enabled computer.
- Shared data is entered only once.
- Individual non-social security ID number for students, faculty, and staff.
- Electronic signatures, forms and workflow.
- Oracle database as a basis for generating reports.
- Ability to implement improved methods to track enrollment.
- Ability to define clear and consistent data definitions.
- Strong baseline system to allow NMSU ICT staff to focus on improvements to the system.
- Integration with NMSU's web-based course management system, WebCT.
Introducing the Manual

This manual describes the procedures that NMSU students typically complete to enter and update personal information, register for courses, view account information, and work with financial aid awards during the academic year.

Prerequisites

You should know what your specific needs are when you review this manual. This helps you to rapidly understand how the manual’s contents can help you.

Successful Student Self-Service users have experience using Microsoft Windows 2000 version or newer and Windows-compatible Internet browsers or one of the compatible browsers listed in Appendix B: Compatible Browsers.

Objectives of this Manual

This SCT Banner Student Self-Service Manual describes NMSU’s student self-service procedures. It contains the information you need to complete these activities:

- Accessing Student Self-Service
- Working with Personal Information
- Work with Student Registration
- Work with Student Records
- Work with Student Financial Aid.
Document Conventions

These document conventions will point out special information, and help you to successfully follow step-by-step instructions in this manual.

<table>
<thead>
<tr>
<th>Notes alert readers of potential problems or to emphasize special points.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tips suggest shortcuts or special hints to make a process easier.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Click vs. Select</th>
<th>Click is used for commands, command buttons, option buttons, and choosing options in a list, gallery or palette.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Examples:</td>
<td></td>
</tr>
<tr>
<td>On the Tools menu, click Options, and then click the View tab.</td>
<td></td>
</tr>
<tr>
<td>In the Options dialog box, click the View tab.</td>
<td></td>
</tr>
<tr>
<td>Select is more passive because it may not trigger an action. Select is used to refer to marking text, cells, check boxes, option buttons, and similar items that will then be subject to a user action.</td>
<td></td>
</tr>
</tbody>
</table>
Getting Started

In this section you are given some background information that you will need to get started using Student Self-Service, including understanding how to access the system.

Accessing Student Self-Service

Access to Student Self-Service requires that you have a **User ID** and **Password** for the New Mexico State University myNMSU Web page. If you do not have a **User ID** and **Password** for the New Mexico State University myNMSU Web page, you can **activate** and **set up an account** by clicking “Please CLICK HERE to active your account now” located below the Secure Access Login.

This is the myNMSU Web page login screen. The arrow below is where you can activate your account if you have not already done so.

Once you have activated your account and have acquired a **User ID** and **Password**, you are ready to **Login** to the myNMSU Web page and start using Student Self-Service.
Logging-In to the myNMSU Web page

To log in to the myNMSU Web page as an authenticated user, you must successfully login using your User ID and Password.

Instructions

1. Open a Web browser session.

2. Type the URL: https://my.nmsu.edu/cp/home/displaylogin
   The Login screen appears.

3. Type your User ID and Password.

4. Select Login.
   Your myNMSU session begins with the following General Interface.
After logging in to the **General Interface**, you will access the **Student Self-Service Interface** by clicking the appropriate, grey-shaded tab located below the “Welcome” message.
Introducing the Student Self-Service Interface

Self-Service Banner is the Web version of the new Enterprise Resource Planning system NMSU students will use to access vital personal and administrative information.

Once you have logged into the myNMSU Web page and have accessed the Self-Service Interface, you will be presented with the **Main Menu**.

The **Main Menu** is integrated into myNMSU for fast access and easy navigation. This menu is the starting point for navigating throughout Student Self-Service.

Understanding Product Conventions

When you first are introduced to a new system, it is like learning a new language. This section exposes you to some of the basics of Banner terminology, and the naming conventions used in this manual.
Terminology

Understanding the terms provided in this manual will help you to understand the instructions presented in this manual, and to present clear, specific questions that you may have about the information provided.

This table defines the basic terminology used in this manual.

<table>
<thead>
<tr>
<th>Term</th>
<th>Definition</th>
</tr>
</thead>
<tbody>
<tr>
<td>Menu</td>
<td>Student Self-Service is composed of a number of interrelated menus accessed from the Main Menu. For example, to complete personal and administrative procedures, users must access the Personal Information Menu, the Student &amp; Financial Aid Menu, the Faculty/Advisors Menu, etc., from the Main Menu.</td>
</tr>
<tr>
<td>Term</td>
<td>An academic time frame a user selects to perform a particular task. For example, a term is defined as Fall 2005, Spring 2006, or Summer 2006.</td>
</tr>
<tr>
<td>Drop-down List</td>
<td>A list box with an arrow next to it, which, if dropped-down, provides a list of options.</td>
</tr>
<tr>
<td>Link</td>
<td>A titled item that serves as a cross-reference between related Web pages.</td>
</tr>
<tr>
<td>Fields</td>
<td>Fields are areas in a form that are used either to display specific data (such as someone’s last name, address, or NMSU ID number), or insert data.</td>
</tr>
</tbody>
</table>
Working with Personal Information

All Personal Information is entered, updated, and viewed using the Personal Information Menu, which is accessed using the Main Menu.

The Personal Information Menu allows users to complete vital activities from determining what address and email the university uses to correspond with the student, to what social security number the university uses to record the student’s information, to what information is included in the University Directory.

This section describes how to:

- Access the Personal Information Menu
- Change a PIN
- Change a Login Verification Question
- View and Update Address and Phone Information
- View and Update E-mail Address Information.

Accessing the Personal Information Menu

To access the Personal Information Menu, perform these steps:

Instructions

1. On the Main Menu, click Personal Information. The Personal Information Menu appears.
Changing a PIN

To Change a PIN, perform these steps:

Instructions

1. On the **Personal Information Menu**, click **Change your PIN**. The **Change PIN** page appears.

2. In the corresponding fields, enter the **Old PIN** and enter a **New PIN**.

3. Click **Change PIN**.
   The **Personal Information Menu** appears, notifying you that “Your changes were saved successfully.”

Changing a Login Verification Question

To Change a Login Verification Question, perform these steps:

Instructions

1. On the **Personal Information Menu**, click **Change Security Question**. The **Security Question and Answer** page appears.
2. In the corresponding fields, enter the **New Question** and enter the **New Answer**.

3. Click **Submit**.
   The **Personal Information Menu** appears, notifying you that “Your changes were saved successfully.”

**Viewing and Updating Addresses and Phones**

To view **Addresses and Phones**, perform these steps:

1. On the **Personal Information Menu**, click **View Addresses and Phones**. The **View Addresses and Phones** page appears.
Module Name

To update **Addresses and Phones**, perform these steps:

**Instructions**

1. On the **Addresses and Phones** page, click the **Update Addresses and Phones** link at the bottom of the page.

2. On the **Update Addresses and Phones-Select Address** page, click the **Current** link.

3. On the **Update Addresses and Phones-Update/Insert** page, in the corresponding fields, enter the **New Address** and enter the **New Telephone Number** information.
4. Click **Submit**. The **Update Addresses and Phones-Select Address** page appears, displaying the current information changes.

**Viewing and Updating E-mail Address Information**

To **View E-mail Addresses**, perform these steps:

**Instructions**

1. On the **Personal Information Menu**, click **View E-mail Address**. The **View E-mail Addresses** page appears.
To Update E-mail Addresses, perform these steps:

Instructions

1. On the View E-mail Addresses page, click the Update E-mail Addresses link at the bottom of the page.
   The Update E-mail Addresses-Select Address page appears.

2. Click on the E-mail Addresses link.
   The Update E-mail Addresses-Update/Insert page appears.
3. On the **Update E-mail Addresses-Update/Insert** page, in the corresponding fields, enter the **New Address**.

4. Click **Submit**. The **Update E-mail Addresses-Update/Insert** page appears, displaying the current information changes.
Working with Student Registration

All Student Registration activities are conducted using the Registration Menu, which is first accessed from the Main Menu and then accessed from the Student & Financial Aid Menu.

The Registration Menu allows users to complete vital activities from determining what classes a student has added, dropped, or changed (in the case of some graduate classes with variable registration hours), and each activity determines what appears in the Week at a Glance and Student Detail Schedule.

The Week at a Glance and Student Detail Schedule displays a students' weekly class schedule and individual class details, including Associated Term, CRN (Course Reference Number), Status, and Credit Hours.

This section describes how to:
- Access the Registration Menu
- Check Registration Status
- Add a Class
- Drop a Class
- Change a Class
- Work with Registration Errors
- View Week at a Glance
- View Student Detail Schedule.

Accessing the Registration Menu

To access the Registration Menu, perform these steps:

Instructions

2. On the **Student & Financial Aid Menu**, click **Registration**. The **Registration Menu** appears.

**Checking Registration Status**

To check **Registration Status**, perform these steps:

**Instructions**

1. On the **Registration Menu**, click **Registration Status**. The **Registration Term** page appears.
2. In the **Select a Term** drop-down list, select the desired term.

3. Click **Submit**.

   The **Registration Status** page appears, including any information that may or may not affect your registration.

---

*If you are prevented from registering for a class, you must clear registration problems before you can successfully register. Registration problems may include: Campus Restriction, Class Restriction, Level Restriction, Major Restriction, and Instructor Approval Required, etc. For a list of common registration errors, see **Appendix A: Common Student Self-Service Errors**.*
Adding a Class

To Add a Class, perform these steps:

Instructions

1. On the Registration Menu, click Look Up Classes.
   The Select Term page appears.

2. In the Search by Term, select the desired term.

3. Click Submit
   The Look Up Classes page appears.
4. On the Look Up Classes page, in the provided list boxes and drop-down lists, choose the desired details to narrow your search.

5. Click Class Search.
The Look Up Classes page appears, including all applicable CRNs (Course Reference Numbers).
6. To **Add a Class**, click a checkbox on the left side of the search results list to select a class.

   **Classes that are closed (i.e., a class that has met its registration cap) will have a “C” in the Select checkbox.**

7. Click **Register**.
   The Add or Drop Classes page appears, displaying the current courses registered for and the date(s) the classes were added or dropped.
If you are prevented from adding a class, you must clear registration problems before you can successfully register. Registration problems may include: Campus Restriction, Class Restriction, Level Restriction, Major Restriction, and Instructor Approval Required, etc. For a list of common errors, see Appendix A: Common Student Self-Service Errors.

After a registration error is fixed, the class which produced the error must be added again for it to be included in the current list of registered classes.

Dropping a Class

To Drop a Class, perform these steps:

Instructions

1. On the Registration Menu, click Add or Drop Classes. The Add or Drop Classes page appears.
2. In the **Action** drop-down list, to the left of the class you want to drop, select the **Drop Code**.

3. Click **Submit Changes**.

### Changing Class Options

To **Change Class Options**, perform these steps:

#### Instructions

1. On the **Registration Menu**, click **Change Class Options**.
   The **Change Class Options** page appears.
2. In the **Grade Mode** drop-down list and **Credit Hours** field, select the desired changes.

![Class Change Options are reserved for those courses, such as graduate level thesis hours, etc., which allow students to register for varying course credit hours or for courses that allows students to register for S/U and Audit grade options.](image)

3. Click **Submit Changes**.

### Viewing Week at a Glance

To view **Week at a Glance**, perform these steps:

**Instructions**

1. On the **Registration Menu**, click **Week at a Glance**. The **Week at a Glance** page appears.
The Week at a Glance page helps students get acquainted with their schedule, and it allows them to print a copy for reference for easy class location and class time descriptions.

Viewing Student Detail Schedule

To view the Student Detail Schedule, perform these steps:

Instructions

1. On the Registration Menu, click Student Detail Schedule. The Student Detail Schedule page appears.
The Student Detail Schedule page helps students get acquainted with their Assigned Instructors, and it allows them to print a copy for reference for Campus location and other relevant information.
Working with Student Records

All Student Records activities are conducted using the Student Records Menu, which is first accessed from the Main Menu and then accessed from the Student & Financial Aid Menu.

The Student Records Menu allows users to complete vital activities from viewing account holds, to viewing final semester grades, transcripts, and other relevant student account information.

This section describes how to:

- Access the Student Records Menu
- View Holds
- View Final Grades
- View Transcripts
- View Account Information.

Accessing the Student Records Menu

To access the Student Records Menu, perform these steps:

Instructions


Viewing Holds

To View Holds, perform these steps:

Instructions

1. On the Student Records Menu, click View Holds.
   The View Holds page appears.
Viewing Final Grades

To View Final Grades, perform these steps:

Instructions

1. On the Student Records Menu, click Final Grades. The Final Grades page appears.

2. In the Select a Term drop-down list, select the desired term.

3. Click Submit. The Final Grades page appears, including final course grade details.
Module Name

Viewing a Transcript

To View a Transcript, perform these steps:

Instructions

1. On the Student Records Menu, click Academic Transcript. The Academic Transcript Options page appears.
2. In the **Transcripts Level** and **Transcript Type** drop-down lists, select the desired transcript details.

3. Click **Submit**.

The Academic Transcript page appears.

---

**Viewing Account Information**

To **View Account Information**, perform these steps:

**Instructions**

1. On the **Student Records Menu**, click **Account Summary by Term**.

The Account Summary by Term page appears.
Working with Financial Aid

All Financial Aid activities are conducted using the Financial Aid Menu, which is first accessed from the Main Menu and then accessed from the Student & Financial Aid Menu. The Financial Aid Menu allows users to complete vital activities from viewing financial aid information, to accepting awards, to accepting a partial financial aid award for the semester or academic year.

This section describes how to:

- Access the Financial Aid Menu
- View Financial Aid Award Information
- Accept Financial Aid Awards
- Accept a Partial Amount of a Financial Aid Award.

Accessing the Financial Aid Menu

To access the Financial Aid Menu, perform these steps:

Instructions


Viewing Financial Aid Award Information

To View Financial Aid Award Information, perform these steps:

Instructions

1. On the Financial Aid Menu page, click Award.
   The Award Menu appears.

2. On the Award Menu, click Award for Aid Year.
   The Aid Year page appears.
3. In the **Select Aid Year** drop-down list, select the desired **Aid Year**.
4. Click **Submit**.
   The **Award Package for Financial Aid Year** page appears.

### Accepting Financial Aid Awards

To **Accept a Financial Aid Award**, perform these steps:

#### Instructions

1. On the **Award Menu**, click **Accept Award Offer**.
   The **Accept Award Offers for Financial Aid Year** page appears.
2. On the **Accept Award Offers for Financial Aid Year** page, accept the full award amount by clicking **Accept Full Amount All Awards**, **OR**

3. In the **Award Decision** drop-down list, select “Accept.”

4. Click **Submit Decision**.

**Accepting a Partial Amount of an Award**

To **Accept a Partial Amount of an Award**, perform these steps:

**Instructions**

1. In the **Award Decision** drop-down list, select **Accept**.
2. In the **Accept Partial Amount** field provided, enter the amount you wish to accept.
3. Click **Submit Decision**.
# Appendix A: Common Student Self-Service Errors

Appendix A provides a list of common Student Self-Service errors students may encounter when registering for classes or viewing other information. Accompanying each common error is a short common error explanation.

<table>
<thead>
<tr>
<th>Common Error</th>
<th>Common Error Explanation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Campus Restriction</td>
<td>Some classes may only be taken by Dona Ana Branch Campus students.</td>
</tr>
<tr>
<td>Class Restriction</td>
<td>You must have completed a certain number of credit hours before you can register for the class. Some courses require that you have upper-class standing (junior or senior); others, that you are at least a sophomore. Class restrictions are listed in the catalog under course prerequisites. Bring a signed prerequisite override form to the Registrar's Office.</td>
</tr>
<tr>
<td>Closed Section</td>
<td>The class is at maximum capacity. The class instructor can issue an electronic override or you can bring a Drop/Add slip signed by the instructor (as well as the Dean in some departments) to your Dean’s Office.</td>
</tr>
<tr>
<td>Corequisite Required</td>
<td>You must register for both the class and its corequisite. For example, CHEM 121L is a corequisite for CHEM 121. You cannot register for CHEM 121 without simultaneously registering for CHEM 121L.</td>
</tr>
<tr>
<td>CRN Does Not Exist</td>
<td>Check that you entered the correct CRN (Course Reference Number) and that you are registering in the correct semester. CRNs for summer classes begin with 10000; fall classes, 20000; and spring classes, 30000.</td>
</tr>
<tr>
<td>Instructor Approval Required</td>
<td>Some courses require the permission of the instructor. The instructor can issue an electronic override or you can bring a signed Drop/Add slip to your Dean’s Office.</td>
</tr>
<tr>
<td>Level Restriction</td>
<td>With few exceptions, only graduate students or senior petitioners may register for courses numbered 500 and above. Undergraduates need to submit a signed “Undergraduate Taking 500-Level Courses for Undergraduate Credit” from.</td>
</tr>
<tr>
<td>Link Required</td>
<td>You must register for both the class and its lab. For example, CHEM 110 has a “linked” lab. You cannot register for CHEM 110 without simultaneously registering for one of the many labs offered.</td>
</tr>
<tr>
<td>Major Restriction</td>
<td>Some classes may only be taken by students in certain majors. The catalog lists major restrictions in the course description. Students not majoring in that field can bring a signed Drop/Add slip to the Dean’s Office.</td>
</tr>
<tr>
<td>Maximum Hours Exceeded</td>
<td>Undergraduate students in good academic standing may take up to 18 credit hours during a fall or spring semester. Graduate students may take up to 15 credit hours. Students who wish to register for</td>
</tr>
</tbody>
</table>
more must obtain the permission of their Dean. Undergraduate students on warning or probation are restricted to 15 credit hours or fewer, as indicated by their academic standing.

<table>
<thead>
<tr>
<th>Must Register in Person</th>
<th>Web registration for the course is not permitted; you must register in the Registrar’s Office, Educational Services Center.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Prerequisite and Test Score Error</td>
<td>You do not have one or more of the prerequisites for a class. Don’t forget that you must satisfy the Basic Skills Requirement before registering for any class numbered 300 or above. Only your Dean can override a prerequisite error. Classes you are currently enrolled in this semester fulfill pre-registration requirements.</td>
</tr>
<tr>
<td>Time Conflict</td>
<td>Two classes you attempted to register for have overlapping meeting times or start/end at the same time. The error message will state which CRN (Course Reference Number) the rejected class conflicts with. Bring a Drop/Add slip (or the appropriate paperwork for your college) signed by at least one of your instructors to your Dean’s Office.</td>
</tr>
</tbody>
</table>
## Appendix B: Compatible Browsers

The following lists the Web browsers supported by Banner7.x:

<table>
<thead>
<tr>
<th>Operating System</th>
<th>Banner INB</th>
<th>Banner INB via Luminis Portal</th>
<th>Banner Self-Service</th>
<th>Banner Self-Service via Luminis Portal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Windows</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>XP (SP 1 &amp; 2)</td>
<td>IE 6.x *</td>
<td>IE 6.0;</td>
<td>IE 6.x;</td>
<td>IE 6.0;</td>
</tr>
<tr>
<td></td>
<td>Netscape 7.0x **^</td>
<td>Netscape 7.2^</td>
<td>Netscape 7.01, 7.2; Mozilla 1.7x; Firefox 1.0</td>
<td>Netscape 7.2</td>
</tr>
<tr>
<td>2000</td>
<td>IE 6.x*</td>
<td>IE 6.0;</td>
<td>IE 6.x</td>
<td>IE 6.0;</td>
</tr>
<tr>
<td></td>
<td>Netscape 7.0x **^</td>
<td>Netscape 7.2^</td>
<td>Netscape 7.01, 7.2; Mozilla 1.7x; Firefox 1.0</td>
<td>Netscape 7.2</td>
</tr>
<tr>
<td>Mac</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>OS9</td>
<td>N/A</td>
<td>N/A</td>
<td>IE 5.1.7</td>
<td>IE 5.1.7</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Netscape 6.2.x</td>
<td>Netscape 7.0.2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Netscape 7.0.2</td>
<td></td>
</tr>
<tr>
<td>OSX (min. of 10.3)</td>
<td>Safari 1.2 ^</td>
<td>Safari 1.2^</td>
<td>IE 5.2.3</td>
<td>Netscape 7.1</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Netscape 7.1</td>
<td>Safari 1.2</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

*requires Oracle JInitiator 1.3.1.18

^requires Sun plug-in 1.4.2